

SHOW DETAILS

Artist / Act	Billing (Headliner / Support / Co-Headline)	Memo Date MM / DD / YYYY
Show Date MM / DD / YYYY	Venue Name	Venue Capacity
Venue City, State	Doors Time HH:MM	Show Time HH:MM
Set Length minutes	Hard Curfew HH:MM	

DEAL STRUCTURE

Deal Type			
☐ Flat Guarantee	☐ Door Deal	☐ Versus Deal	☐ Co-Pro / Four-Wall
Guarantee Amount \$	Advance / Deposit Amount \$	Advance Due Date MM / DD / YYYY	
Artist Percentage %	Gross or Net Basis Circle: GROSS / NET	Break-Even Threshold (Versus Deals) \$	
Co-Pro Split (if applicable) Venue / Promoter	Venue Share % %	Promoter Share % %	

TICKET SCALING

Ticket Type	Price	Allotment	Notes
Advance General	\$		
Day-of-Show	\$		
VIP / Premium	\$		
Price Tier 4	\$		
Comps / Guest List	N/A		

ALLOWABLE EXPENSE DEDUCTIONS

List all expense line items that may be deducted from gross revenue before artist percentage is applied. Undisclosed expenses at settlement are not allowable.

Expense Item	Estimated Amount	Cap (if any)	Notes
Production / PA	\$	\$	

Lighting	\$	\$	
Stagehand / Crew	\$	\$	
Venue Staffing	\$	\$	
Marketing / Advertising	\$	\$	
Ticketing Fees	\$	\$	
Other:	\$	\$	

Venue / Promoter

Artist / Agent

Venue / Promoter Name

Artist / Act Name

Contact Name

TitleAgent Name

Agency

Email

PhoneAgent Email

Agent Phone

Settlement Contact (if different)

Manager Name (if applicable)

ADDITIONAL NOTES / AGREED VARIANCES

SIGNATURES

Venue / Promoter Representative

Artist Representative / Agent

Signature

Signature

Print Name

Print Name

Date

Date